

# Lamar County Appraisal District

## Board of Directors Meeting

June 24, 2020

Members present: Terry Christian, David Dunmon, Kelly Jeffery, Keith Mitchell and Lyle Edwards

LCAD staff present: Jerry Patton and Pat Loven

LCAD staff absent: Leah Robertson

1. Meeting called to order and a quorum declared at 4:00 p.m. by Board Chairman, Terry Christian.
2. No public comments. None present.
3. Approval of the minutes from May 13, 2020.

Motion: Kelly Jeffery Second: David Dunmon Vote: Unanimous

4. The District's financial report was given by Jerry Patton. He stated that the budget remains over budget by approximately 3%. He told them that there are some items in the budget that will not be fully expended this budget year. One of the budget items is training since classes have been cancelled because of the pandemic. He said he expects the District to be under budget by the time this budget period expires in August.

Motion: Keith Mitchell Second: Lyle Edwards Vote: Unanimous

5. The Director of Appraisal report was given by Jerry Patton in absence of Leah Robertson who was conducting informal hearings at Love Civic Center. He reported that informal hearings had begun. Leah let them know that the Civic Center was working well because it was allowing for social distancing that could not be accomplished in our cramped conditions at our regular location. Lastly, they were informed ARB hearings began on June 19, 2020.

Motion: Lyle Edwards Second: Keith Mitchell Vote: Unanimous

6. The Director of Collections report was given by Pat Loven. She reported that current collections for the year were behind last year's total at the same point in time by \$171,330.11. She stated that even with COVID-19, collections are steady with payments being put in our drop box and being made online. She let them know that our protective barrier on the counter will be installed on June 27<sup>th</sup>, at which time we will reopen to the public.

Motion: Lyle Edwards Second: Keith Mitchell Vote: Unanimous

7. Jerry Patton let them know that he had been working on making our facility safer for the employees since COVID-19 made its way into Paris, TX. A glass barrier will be installed on the counter this weekend. That will allow for a "soft opening" of lobby next week. We will allow only 6 citizens at a time into the lobby to be able to meet social distancing requirements. He conveyed that this may be the norm for the foreseeable future. All employees will remain behind the barrier when interacting with taxpayers. He told them he has been dividing his time between the office and the civic center. He told them he has been in the field with the delinquent tax attorneys. Their efforts have gotten commitments to collect \$40k from those taxpayers visited, with the balances to be collected in monthly payments. We will see this as an ongoing procedure from Linebarger to get delinquent taxes collected. They were informed that we had settled the lawsuit with Daisy Dairies.

Motion: Kelly Jeffery Second: David Dunmon Vote: Unanimous

8. The Board went into closed session at 4:25 p.m. Motion by Keith Mitchell, Second by Kelly Jeffery. Vote was unanimous. A personnel matter concerning the Chief Appraiser was discussed. The Board returned to open session at 4:45 p.m. with a motion by Keith Mitchell, Second by Kelly Jeffery. Vote was unanimous. No action was required or taken upon returning to open session. The Chief Appraiser told the Board he would be retiring once his replacement was hired.

9. Adjourn Motion: David Dunmon Second: Keith Mitchell Vote: Unanimous

Jerry E. Patton  
Chief Appraiser, Lamar County

Secretary   
Kelly Jeffery

Chairman   
Terry Christian